

Bespoke Portfolio Service

Responsible Investment Service
Application Addendum

Suitability Responsibility: Professional Adviser



BROOKS MACDONALD

Responsible Investment Service Application Addendum

This addendum should be used by clients who wish to have their account(s) managed within the Responsible Investment Service (RIS) and should be completed together with the relevant Bespoke Portfolio Service (BPS) Application Pack(s).

Your Professional Adviser is responsible for:

- collecting information about your financial position
- carrying out a Suitability assessment for the BPS and RIS
- advising you on Investment Objectives and Risk Profile

Brooks Macdonald is responsible for:

- creating and managing your RIS BPS Portfolio on a discretionary basis in accordance with your Investment Objectives and Risk Profile

All parties must complete this form and sign the declaration at the end of the form to confirm this arrangement.

Important: this addendum forms part of your legal agreement with Brooks Macdonald. You should refer to section 2 of the Brooks Macdonald Terms and Conditions for an explanation of the legally binding obligations applicable to you. Capitalised terms used in this addendum are defined in the Terms and Conditions. In the event of any conflict between the Terms and Conditions and this addendum, the terms of this addendum shall take precedence.

There are two mandates that Brooks Macdonald are able to offer within the RIS: 'Avoid' and 'Advance'. The key characteristics of each are listed below. **Please select ONE option that aligns with your Responsible mandate.** This will be used in conjunction with your Investment Profile that has been established in the BPS Application Pack.

Avoid

- You aim to avoid investment exposure to businesses involved in Armaments, Tobacco, Alcohol, Gambling and Pornography.
- You are aware that by selecting this mandate your investment portfolio will aim to avoid exposure to all of the aforementioned industries. While Brooks Macdonald aims to avoid investment in the industries referenced, Brooks Macdonald cannot guarantee total exclusion from the portfolio.
- Whilst the primary consideration is avoidance of the aforementioned industries, you are willing to have exposure to investments that also utilise additional responsible investment strategies.

Advance

- You aim to invest in funds that advance businesses that provide solutions to sustainability issues, or have strong corporate policies and outputs relating to ESG criteria.
- You are aware that by selecting this mandate you may have exposure to investments that utilise a range of responsible investment strategies.

Examples of responsible investment strategies include:

- **Engagement:** active engagement with shareholders to promote responsible business practices
- **Impact:** Targeting measurable environmental or social impact e.g. carbon emissions
- **Thematic:** Focussed on specific Environmental, Social and Governance (ESG) criteria e.g. climate change or sustainable energy
- **ESG best in class:** use of scoring systems to compare ESG investments and select those best placed to outperform on that basis
- **ESG integration:** incorporation of ESG analysis alongside traditional financial analysis

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Please set out below all the accounts that you wish to be managed within the RIS:

First client:

Client name:

Accounts you wish to include: Individual Joint SIPP

Other:

Are these current
Brooks Macdonald account(s): Yes No

If yes, please detail the
account number(s):

Second client:

Client name:

Accounts you wish to include: Individual Joint SIPP

Other:

Are these current
Brooks Macdonald account(s): Yes No

If yes, please detail the
account number(s):

Relationship to other participants
(e.g. husband, wife):

Declarations and authority

I/We acknowledge that:

1. Brooks Macdonald will manage my/our investments within the RIS in accordance with the Brooks Macdonald Terms.
2. The investment universe within the RIS is more restricted than a standard BPS mandate.
3. The asset allocation of both the 'Avoid' and 'Advance' mandates will differ from the Brooks Macdonald core asset allocation.
4. The use of collective investments means that ultimate responsibility for individual company selection lies with the collective fund manager.
5. My/our RIS account(s) will not have exposure to direct equities.
6. Brooks Macdonald does not offer a 'Low Risk' mandate within the RIS.
7. The information provided in this form is true and accurate to the best of my/our knowledge and belief.
8. My/our Professional Adviser will be responsible for carrying out the Suitability Functions in relation to the RIS (where indicated in my/our BPS Application Pack).

First client

Signature:

Date:

Full name:

Second client

Signature:

Date:

Full name:

The Professional Adviser is required, as part of the legal agreement between Brooks Macdonald and the Professional Adviser, to confirm the following:

- I have carried out an assessment of the Suitability of the BPS and RIS for the client in accordance with applicable requirements;
- I have discussed the RIS with the client and advised them based on their Investment Objectives and Risk Profile; and
- I have full and continuing authority from the client in respect of any instructions given by me in the context of my agreement with the client.

Professional Adviser

Signature:

Date:

Full name:

Firm name:

FCA reference number:

(TC874.6-R)

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1175-3 (03.20)